

## USI validation information

Your Unique Student Identifier (USI) is your personal education number, provided by the Council of Australian Governments (COAG). You will retain the same USI for life.

When submitting your USI to Curtin, follow the steps below to ensure that:

1. The USI you have provided is valid; **and**
2. There are no discrepancies between the details you have on record with Curtin and the USI registry.

### Check your USI number is correct

To ensure your USI is deemed valid, check the following when submitting your USI number to Curtin:

- Make sure your USI is submitted exactly as it has been provided to you by the USI registry
- Ensure you have not included any spaces or special characters
- Make sure the USI you are submitting is your own.

### Ensure the details you have provided to Curtin and the USI registry match

1. Open your personal details on the USI registry:

- 1.1. Log in to the [USI registry](#)
- 1.2. Navigate to the "Update Personal Details" page.

2. Open your personal details in eStudent in a separate window:

- 2.1. Open a second tab or window
- 2.2. Log in to [OASIS](#)
- 2.3. Click on the eStudent button from the homepage
- 2.4. View your "Personal Details" under the "My Details" tab.

3. Carefully crosscheck the details you have recorded against your "First Given name/Given name", "Last/Family Name" and "Date of Birth" under both the USI registry and eStudent. When checking these details, you must ensure that they are an **exact match** (e.g. the first name you have provided with the USI registry and in eStudent are spelt exactly the same - including any special characters and spacing).

Any mismatch in details (including spelling, special characters etc.) will result in an invalid USI sanction.

**Personal Details**

In this section you will find the personal details the university has recorded for you.

Your **Formal Name 1** is the name that will be on your official documentation including any degree or other award you are granted.

Your **Preferred Given Name** can be used within your classes or for any informal purposes.

You are not able to update these details within eStudent, for further information go to changing your details.

Title	<input type="text"/>
<b>First Given Name</b>	<input type="text"/>
Other Given Names	<input type="text"/>
<b>Family Name</b>	<input type="text"/>
Preferred Given Name	<input type="text"/>
Initials	<input type="text"/>
Alkbs	<input type="text"/>
Formal Name 1	<input type="text"/>
Formal Name 2	<input type="text"/>
Phonetic Name	<input type="text"/>
<b>Date of Birth</b>	<input type="text"/>
Gender	<input type="text"/>

**UPDATE PERSONAL DETAILS**

Please select **Update** for the **Personal Detail** that you wish to change.

<b>PERSONAL DETAILS</b>	
<b>First Given Name</b>	<a href="#">Update</a>
Middle Name/s	<a href="#">Update</a>
<b>Family/Last Name</b>	<a href="#">Update</a>
Preferred First/Given Name	<a href="#">Update</a>
Preferred Family/Last Name	<a href="#">Update</a>
<b>Date of Birth</b>	<a href="#">Update</a>
Country of Birth	<a href="#">Update</a>
Town/City of Birth	<a href="#">Update</a>
Gender	<a href="#">Update</a>

[Return to home page](#)

**HELP**

**Personal Details**

Only one personal detail can be changed at a time. Also, you are allowed to update your details only six times per day.

If you wish to update the following personal details, you will be required to provide a form of ID:

- First/Given Name
- Family/Last Name
- One Name
- Date of Birth

**USI created on your behalf**

If your USI was created on your behalf by another person after March 2018, then their details are displayed here.

If you did not give consent for this person to create your USI on your behalf please contact the USI Office.

If you would like to hide the details of the person who created your USI from view, please contact the USI Office.

[More Help...](#)

If the details you have recorded under each of the aforementioned fields is exactly the same, no further action is required. If you encounter a mismatch, continue to step 4.

4. In the event of a mismatch, you will need to rectify the discrepancy by:

**Updating your USI registry details** by clicking the "Update" button to the right of the detail you wish to change

**and/or**

**Updating your eStudent details** by submitting a "Change of Personal Details form" found on [Curtin's Student administration forms page](#).

For more information, please contact [Curtin Connect](#).