

How to redact your Individual Healthcare Identifier (IHI)

COVID-19 digital certificate

The PDF document is locked by the Federal Government and have the Individual Healthcare Identifier (IHI). You will need to redact your Individual Healthcare Identifier.

Because of the security lock on the certificate, you will not be able to use the redaction tool in Adobe or other tools for the redacting.

1. It is recommended you do a [screen capture of the Digital Certificate from Service WA or Medicare](#) to upload. This version of Certificate does not have the Individual Healthcare Identifier (IHI). You can just upload to the certificate without the need to do any redacting.



2. If you use the version of the *Digital Certificate or Medical History with the Individual Healthcare Identifier (IHI)* then you will need to redact your IHI before uploading.
 - a. Once downloaded, take a screen capture on either your desktop or mobile device.
 - b. This will allow you to 'draw' on the image using Paint tool and redact your IHI.
 - c. Or if you printed out a hardcopy, you may do this by placing strips of paper over the area of IHI and then take a photo of the copy
 - d. Once this is completed, you can re-upload your COVID-19 digital certificate to SONIA with the IHI redacted.
 - e. Please avoid using a Curtin scanner to email your certificate as your information will be captured in the printing and mailing system



3. Upon being sighted and validated by your Fieldwork Coordinator in SONIA, the certificate will be deleted from the system.